

# LINDENWOOD

Dear 2010 National AITC Conference Participant,

You can earn one hour of graduate credit from Lindenwood University through your participation in 2010 National Ag in the Classroom Conference. In order to earn credit, you will need to complete the following steps:

1. Mail the completed Cooperative Credit Enrollment Form (available at the registration desk), your tuition check or LU charge slip and your Conference Action Plan to the Cooperative Credit Program Office no later than July 23, 2010. The current conference tuition rate is \$60 per credit hour.
2. Participants who desire to earn one hour of graduate Education credit will complete the following requirements:
  - a. Fully participate in Conference activities.
  - b. Upon return to your school, implement an instructional activity presented at the conference and prepare a Conference Action Plan
  - c. Return the Conference Action Plan by July, 23, 2010.
3. A grade card will be generated and mailed to you in the next normal University grade reporting cycle. The University produces grade cards in approximate eight week cycles.
4. If you require an **Official Transcript**, a written request (along with a \$5.00 transcript fee) should be sent to:

Office of the Registrar  
Lindenwood University  
209 South Kingshighway  
St. Charles, MO 63301-1695

Or visit the Lindenwood website, [www.lindenwood.edu](http://www.lindenwood.edu), click on the Academic Link and Academic Services. Choose the "Order your transcript" option.

**DO NOT REQUEST TRANSCRIPT UNTIL AFTER  
GRADE CARD HAS BEEN RECEIVED**

5. The Cooperative Credit Program is coordinated by Ms. Shannon Vines. If necessary, she may be reached at 636-949-4612 or Fax # 636-949-4480.

